



# Logan County Public Library

## “Logan Connected” Mobile Device Kit User Agreement

To borrow mobile device kit # \_\_\_\_ (hereafter “the kit”), I agree to the following:

(Please initial each space below to agree)

To present my own valid LCPL library card in good standing and a valid photo ID to verify my identity and that I am at least 18 years of age each time I check out a kit. \_\_\_\_

To be responsible for the kit while checked out to me. If any or all components of the kit are lost, stolen, or damaged while checked out to me, I understand that I am responsible for the replacement cost at the time of the loss/damage. \_\_\_\_

To return the kit to a staff member in person (not in the book drop or left on counter) by the time it is due. I understand that a library staff member has to inspect the kit’s condition. I will allow time before I leave so that this inspection may be conducted. \_\_\_\_

I promise to return items in the same condition as when borrowed. I will visually inspect the kit and bring any damages or missing items to the attention of the staff person checking it out to me. \_\_\_\_

I am responsible for saving my files, etc. to an external device or to the cloud. \_\_\_\_

I am responsible for signing out of any site I visit that requires a personal login. \_\_\_\_

I will keep all food and drink away from the kit components. \_\_\_\_

Any failure on my part to observe the rules as stated above may result in monetary charges, legal action, or revocation of my borrowing privileges as deemed appropriate by LCPL. \_\_\_\_

Included Item List (Initial to confirm each item is included in the kit):

Dell Latitude 5500 laptop: \_\_\_\_

Mouse: \_\_\_\_

Laptop power cord (two-piece): \_\_\_\_

Carrying case: \_\_\_\_

MiFi 8000 mobile hotspot: \_\_\_\_

Description card with instructions: \_\_\_\_

Hotspot cable: \_\_\_\_

Name: \_\_\_\_\_ (print full name)

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

ID #: \_\_\_\_\_ State: \_\_\_\_\_ Library Card #: 20066 \_\_\_\_\_

**Staff Member:** \_\_\_\_\_



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## *Notes on “Logan Connected” Mobile Device Kits*

Mobile device kits (hereafter “kit”) are loaned on a first come, first served basis and may not be reserved or renewed. The kit is available for a three-week checkout period. You must have a Logan County Public Library card (account in good standing), photo ID and be at least 18 years of age to borrow a device.

Kits cannot be loaned to anyone but the card holder. Patrons cannot use a friend or family member’s card to borrow a kit or pick up a kit for someone else.

You must read, understand, and sign the Logan County Public Library Mobile Device Kit User Agreement to check out a kit.

Kits must be returned directly to a staff member, not dropped in any box or left on the counter. Kits must be returned to the desk at least 15 minutes prior to the library closing to allow time for all items to be inspected.

You must use a personal USB device or cloud storage to save your work. Anything saved to the computer will be lost upon restart.

All apps, files and downloads will be deleted after each use.

Devices are equipped with software for internet content filtering and device tracking. The internet filtering mirrors what is on other library computers available for public use.

The Library reserves the right to change these guidelines at any time and/or revoke kit use as needed.

**Staff Member:** \_\_\_\_\_